



START- Danube Region Project Fund

Information meeting for PACs

11 July 2014 | Vienna

Summary of changes agreed by PACs during the meeting

- 1) Since applicants are not well informed about the main topics or issues of the EUSDR Priority Areas, there will be a **link to the EUSDR webpage in the application form**, to help applicants to assign their project to the right PA.
- 2) The submission date for the upload of the application forms to the online tool was extended from two to three days and will now be from **15th to 17th of September** (24:00 CET).
- 3) After the closing of the call, EuroVienna/PAC10 will first conduct a **formal check** of all project applications. The following criteria will be checked:
 - Is the application complete and submitted in the right way?
 - Is the applicant (partnership) eligible?
 - Is the project eligible? (location, requested amount)

Incomplete applications or applications where formal criteria are not fulfilled will not be subject to further assessment. Concerned applicants will be informed. The content of the projects will not be checked at this point.

On **26th of September**, PACs will receive following documents from EuroVienna/PAC10:

- a list of all applications received within the call relevant for their Priority Area
 - application forms of all projects which passed the formal check of the relevant PA
 - a list of all formally correct project applications (all PAs)
- 4) PACs will conduct the **pre-selection** with their Steering Group, the result is a **ranking list** (1st project of the list is the project of highest value for the PA). The criteria for pre-selection are contained in the Guidelines for PACs. PAC10 does not suggest a ranking system, the procedure can be chosen by PACs and their Steering Group according to their own priorities. This ranking list is to be sent to EuroVienna/PAC10 by **21st of October** and replaces the letters of support. The **pre-selection period was extended** to 3,5 weeks.
 - 5) Based on the ranking list, a **final eligibility and plausibility check** is conducted by PAC10/EuroVienna, taking under consideration the thematic and geographic balance between submitted applications and the available budget for the call. The final results are communicated to all PACs mid of November, and PACs have one week to comment on the decisions. This simplified procedure replaces the **selection committee**.
 - 6) In order to be informed about the projects' implementation progress, **PACs will receive a copy of both the midterm and final reports**. Project partners will have to provide any information to the supporting PAC, if requested, both during and after project implementation. This will be stated in the START subsidy contract.



Additional information requested during the meeting

SOURCES OF THE FLAT-RATES AND UNIT COSTS APPLIED WITHIN START - 1st Call - Validated by DG Regio

STAFF / PERSONNEL COSTS

Country	manager Standard hourly rate (EUR)	researcher Standard hourly rate (EUR)	Standard hourly rate (EUR)
Austria	56,125	37,75	47
Bulgaria	8,375	7,5	8
Czech Republic	16,75	13,75	15
Germany	52,375	38,75	46
Croatia	26,625	24	25
Hungary	13,375	10,75	12
Romania	15,5	11,875	14
Slovenia	30	22,75	26
Slovakia	15,125	12,25	14

Country	manager Standard hourly rate (EUR)	researcher Standard hourly rate (EUR)	Standard hourly rate (EUR)
Bosnia and Herzegovina	11,625	8,375	10
Montenegro	11,75	8,5	10
Serbia	12	8,625	10
Moldova	8,75	10	9
Ukraine	15,625	17,5	17

Source: Life Long Learning Programme (2013)

(Multilateral Projects, Networks, Accompanying measures)

http://eacea.ec.europa.eu/llp/funding/2013/documents/jean_monnet_ka1/jm_financial_guidelines_llp_guide_part1_2013_en.pdf

Except for UA and MD: Source Tempus Programme (2012)

http://eacea.ec.europa.eu/tempus/funding/2012/documents/Application%20guidelines_6th%20call_EN_Clean.pdf

--> **calculation:** average value between categories "manager" and "researcher". Rounded (no decimals)

SUBSISTENCE AND ACCOMODATION

Country of destination	Subsistence allowance per day (EUR)*	Hotel allowance per night (EUR)
Austria	95	130
Bulgaria	58	169
Czech Republic	75	155
Germany	93	115
Croatia	60	120
Hungary	72	150
Romania	52	170
Slovenia	70	110
Slovakia	80	125

Country of destination	Subsistence allowance per day (EUR)*	Hotel allowance per night (EUR)
Bosnia and Herzegovina	65	135
Montenegro	80	140
Serbia	80	140
Moldova	80	170
Ukraine	80	190

* Subsistence allowances can be reported for employees of the project partners only.

Source: FP7

(http://ec.europa.eu/research/participants/portal/ShowDoc/Extensions+Repository/General+Documentation/Guidance+documents+for+FP7/Financial+issues/fla-t-rates-subsistence_en.pdf;efp7_SESSION_ID=1qFDShBCNB3InTJYccClTt4bqxRLjHPVC2fc2h0kM6xHp5y5LrF8!1216744746)

The rates for Serbia and Montenegro were found under the heading "Federal Republic of Yugoslavia (Serbia and Montenegro)", as no rates applicable to the entities "Serbia" and "Montenegro" were found.

MEETINGS AND EVENTS

Place of the meeting/event	Duration of the meeting/event	
	Half-day (up to 4 hours)	Full-day (more than 4 hours)
at the premises of a project partner	7,50 EUR per external participant*	15 EUR per external participant*
outside the premises of any partner (e.g. hotel, conference centre)	25 EUR per external participant*	50 EUR per external participant*

Source: EUSBSR Seed Money Facility, adapted (less restrictive conditions regarding number of participants)